

## ***Required Supplementary Information***

# ***Budgetary Comparison Schedules***

The General Fund is the general operating fund of the Town. It is used to account for the entire Town's financial resources, except those required to be accounted for in another fund.

The Sewer Maintenance Fund is a budgeted Special Revenue Fund that provides annual resources for sewer maintenance and debt service.

**GENERAL FUND**  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -  
BUDGET AND ACTUAL

FISCAL YEAR ENDED JUNE 30, 2009

	Budgeted Amounts				
	Original Budget	Final Budget	Actual Budgetary Amounts	Amounts Carried Forward To Next Year	Variance to Final Budget
REVENUES:					
Real estate and personal property taxes, net of tax refunds.....	\$ 54,789,488	\$ 54,789,488	\$ 55,008,763	\$ -	\$ 219,275
Tax liens.....	-	-	49,620	-	49,620
Motor vehicle and other excise taxes.....	3,230,721	3,230,721	3,130,199	-	(100,522)
Charges for services.....	1,684,630	1,684,630	1,579,671	-	(104,959)
Penalties and interest on taxes.....	225,969	225,969	208,962	-	(17,007)
Intergovernmental.....	9,295,544	9,295,544	8,642,472	-	(653,072)
Departmental and other.....	1,714,309	1,714,309	1,662,456	-	(51,853)
Investment income.....	946,060	946,060	413,486	-	(532,574)
TOTAL REVENUES.....	71,886,721	71,886,721	70,695,629	-	(1,191,092)
EXPENDITURES:					
Selectmen:					
Payroll.....	391,255	389,164	353,198	-	35,966
Expenses.....	38,880	45,380	44,253	900	227
New Equipment.....	25,000	25,000	19,647	5,000	353
	455,135	459,544	417,098	5,900	36,546
Advisory Committee:					
Reserve Fund.....	432,858	220,871	-	-	220,871
Town Accountant:					
Payroll.....	354,205	356,068	353,768	-	2,300
Expenses.....	66,890	75,641	69,026	1,955	4,660
New Equipment.....	110,049	110,049	66,490	43,559	-
Audit.....	45,000	45,000	39,010	-	5,990
	576,144	586,758	528,294	45,514	12,950
Information Tech.....	89,920	89,920	74,551	15,369	-
Assessors:					
Payroll.....	276,056	284,158	281,602	-	2,556
Expenses.....	11,147	11,147	9,507	100	1,540
Revaluation.....	7,500	7,500	6,540	-	960
Maintenance of Maps.....	6,000	6,000	6,000	-	-
	300,703	308,805	303,649	100	5,056
Treasurer / Collector					
Payroll.....	263,308	271,190	266,472	-	4,718
Expenses.....	43,813	43,813	42,312	-	1,501
New Equipment.....	10,705	10,705	8,625	-	2,080
Tax Titles.....	10,000	10,000	8,547	-	1,453
	327,826	335,708	325,956	-	9,752
Legal Services					
Expenses.....	168,000	292,804	287,202	1,311	4,291
Town Meetings					
Payroll.....	2,692	2,773	2,521	-	252
Expenses.....	26,833	26,833	22,741	-	4,092
	29,525	29,606	25,262	-	4,344
Town Clerk					
Payroll.....	153,499	158,104	157,684	-	420
Expenses.....	6,061	6,061	2,964	-	3,097
	159,560	164,165	160,648	-	3,517
Elections and Registers					
Payroll.....	17,680	18,211	17,076	-	1,135
Expenses.....	14,250	14,250	14,055	-	195
	31,930	32,461	31,131	-	1,330
Conservation					
Payroll.....	174,613	179,852	174,458	-	5,394
Expenses.....	13,000	13,000	8,910	2,200	1,890
	187,613	192,852	183,368	2,200	7,284
Planning Board					
Payroll.....	114,785	118,228	102,550	-	15,678
Expenses.....	19,145	36,403	26,757	1,000	8,646
	133,930	154,631	129,307	1,000	24,324

(Continued)

**GENERAL FUND**  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -  
BUDGET AND ACTUAL

FISCAL YEAR ENDED JUNE 30, 2009

	Budgeted Amounts		Actual Budgetary Amounts	Amounts Carried Forward To Next Year	Variance to Final Budget
	Original Budget	Final Budget			
<b>Board of Appeals</b>					
Payroll.....	86,286	88,862	86,545	-	2,317
Expenses.....	7,160	7,160	5,014	-	2,146
	<u>93,446</u>	<u>96,022</u>	<u>91,559</u>	<u>-</u>	<u>4,463</u>
<b>Bare Cove Park</b>					
Payroll.....	14,711	15,152	15,149	-	3
Expenses.....	7,085	7,085	5,876	776	433
	<u>21,796</u>	<u>22,237</u>	<u>21,025</u>	<u>776</u>	<u>436</u>
<b>Hersey House</b>					
Expenses.....	7,123	14,212	10,212	4,000	-
<b>Town Office Building</b>					
Payroll.....	160,918	165,734	162,962	-	2,772
Expenses.....	423,969	423,969	395,311	4,250	24,408
New Equipment.....	207,841	207,841	32,406	171,126	4,309
	<u>792,728</u>	<u>797,544</u>	<u>590,679</u>	<u>175,376</u>	<u>31,489</u>
<b>GAR Hall</b>					
Expenses.....	14,320	14,320	12,753	1,567	-
<b>Total General Government.....</b>	<b>3,822,557</b>	<b>3,812,460</b>	<b>3,192,694</b>	<b>253,113</b>	<b>366,653</b>
<b>Public Safety and Protective Services - Police</b>					
Payroll.....	4,030,944	4,138,521	4,111,633	-	26,888
Expenses.....	312,675	327,075	312,109	1,594	13,372
New Equipment.....	320,000	320,000	282,130	13,970	23,900
	<u>4,663,619</u>	<u>4,785,596</u>	<u>4,705,872</u>	<u>15,564</u>	<u>64,160</u>
<b>Public Safety and Protective Services - Fire</b>					
Payroll.....	4,077,611	4,077,611	3,952,938	11,559	113,114
Expenses.....	337,457	385,417	380,648	106	4,663
New Equipment.....	300,711	300,711	89,472	200,007	11,232
	<u>4,715,779</u>	<u>4,763,739</u>	<u>4,423,058</u>	<u>211,672</u>	<u>129,009</u>
<b>Public Safety and Protective Services - All Other</b>					
Payroll.....	883,391	929,092	878,173	-	50,919
Expenses.....	496,892	500,727	408,456	71,250	21,021
	<u>1,380,283</u>	<u>1,429,819</u>	<u>1,286,629</u>	<u>71,250</u>	<u>71,940</u>
<b>Total Protection of Persons and Property.....</b>	<b>10,759,681</b>	<b>10,979,154</b>	<b>10,415,559</b>	<b>298,486</b>	<b>265,109</b>
<b>School Department</b>					
Payroll.....	28,125,497	28,125,497	28,123,805	-	1,692
Expenses.....	7,260,670	7,260,670	6,642,886	283,606	334,178
New Equipment.....	481,890	481,890	363,084	-	118,806
	<u>35,868,057</u>	<u>35,868,057</u>	<u>35,129,775</u>	<u>283,606</u>	<u>454,676</u>
<b>Selectmen's Engineering</b>					
Payroll.....	91,394	94,136	94,260	-	(124)
Expenses.....	20,000	20,000	17,494	-	2,506
	<u>111,394</u>	<u>114,136</u>	<u>111,754</u>	<u>-</u>	<u>2,382</u>
<b>Department of Public Works</b>					
Payroll.....	1,678,921	1,735,574	1,701,455	2,228	31,891
Expenses.....	322,026	354,465	352,219	-	2,246
New Equipment.....	297,851	309,336	261,234	1,650	46,452
Snow Removal.....	250,000	975,739	979,638	-	(3,899)
Resurfacing.....	306,500	306,500	250,044	56,446	10
	<u>2,855,298</u>	<u>3,681,614</u>	<u>3,544,590</u>	<u>60,324</u>	<u>76,700</u>
<b>Landfill/Recycling</b>					
Payroll.....	409,021	430,263	430,047	-	216
Expenses.....	1,092,356	1,092,356	958,924	45,952	87,480
New Equipment.....	688,197	688,197	637,008	18,508	32,681
	<u>2,189,574</u>	<u>2,210,816</u>	<u>2,025,979</u>	<u>64,460</u>	<u>120,377</u>
<b>Total Public Works and Facilities.....</b>	<b>5,156,266</b>	<b>6,006,566</b>	<b>5,682,323</b>	<b>124,784</b>	<b>199,459</b>
<b>Health Department</b>					
Payroll.....	270,823	278,917	275,942	-	2,975
Expenses.....	18,820	18,820	15,373	-	3,447
	<u>289,643</u>	<u>297,737</u>	<u>291,315</u>	<u>-</u>	<u>6,422</u>

(Continued)

**GENERAL FUND**  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -  
BUDGET AND ACTUAL

FISCAL YEAR ENDED JUNE 30, 2009

	Budgeted Amounts		Actual Budgetary Amounts	Amounts Carried Forward To Next Year	Variance to Final Budget
	Original Budget	Final Budget			
Elder Services					
Payroll.....	168,513	173,550	170,034	-	3,516
Expenses.....	59,536	62,536	38,030	-	24,506
New Equipment.....	10,000	10,000	-	-	10,000
Senior Workoff Program.....	12,000	12,000	10,750	-	1,250
	<u>250,049</u>	<u>258,086</u>	<u>218,814</u>	<u>-</u>	<u>39,272</u>
Veteran's Services					
Payroll.....	43,464	44,994	44,994	-	-
Expenses.....	6,800	4,236	4,236	-	-
Benefits.....	184,000	253,095	251,080	1,357	658
	<u>234,264</u>	<u>302,325</u>	<u>300,310</u>	<u>1,357</u>	<u>658</u>
Plymouth County Rape Crisis Center.....	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>-</u>	<u>-</u>
South Shore Woman's Center.....	<u>7,000</u>	<u>7,000</u>	<u>3,500</u>	<u>-</u>	<u>3,500</u>
Total Human Services.....	<u>783,456</u>	<u>867,648</u>	<u>816,439</u>	<u>1,357</u>	<u>49,852</u>
Library					
Payroll.....	1,079,284	1,115,163	1,114,917	-	246
Expenses.....	249,962	254,962	244,226	2,340	8,396
New Equipment.....	56,732	56,732	56,732	-	-
	<u>1,385,978</u>	<u>1,426,857</u>	<u>1,415,875</u>	<u>2,340</u>	<u>8,642</u>
Recreation					
Payroll.....	152,568	157,145	113,702	-	43,443
New Equipment.....	29,457	29,457	29,457	-	-
	<u>182,025</u>	<u>186,602</u>	<u>143,159</u>	<u>-</u>	<u>43,443</u>
Trustees of Bathing Beach					
Payroll.....	17,280	16,566	15,921	-	645
Expenses.....	9,807	11,039	10,552	-	487
	<u>27,087</u>	<u>27,605</u>	<u>26,473</u>	<u>-</u>	<u>1,132</u>
Historical Commission					
Payroll.....	33,566	34,573	34,375	-	198
Expenses.....	5,585	5,585	2,978	1,498	1,109
	<u>39,151</u>	<u>40,158</u>	<u>37,353</u>	<u>1,498</u>	<u>1,307</u>
Celebrations.....	<u>9,500</u>	<u>9,994</u>	<u>9,994</u>	<u>-</u>	<u>-</u>
Total Culture & Recreation.....	<u>1,643,741</u>	<u>1,691,216</u>	<u>1,632,854</u>	<u>3,838</u>	<u>54,524</u>
Debt Service					
Principal.....	3,044,909	3,053,666	3,053,666	-	-
Interest.....	2,120,411	2,111,654	2,070,491	-	41,163
	<u>5,165,320</u>	<u>5,165,320</u>	<u>5,124,157</u>	<u>-</u>	<u>41,163</u>
Town Pension.....	<u>2,824,348</u>	<u>2,831,753</u>	<u>2,827,885</u>	<u>-</u>	<u>3,868</u>
Property and Liability Insurance.....	<u>401,649</u>	<u>401,649</u>	<u>401,649</u>	<u>-</u>	<u>-</u>
Employee Benefits.....	<u>4,797,250</u>	<u>4,798,450</u>	<u>4,148,112</u>	<u>13,491</u>	<u>636,847</u>
State and County Charges.....	<u>2,947,401</u>	<u>2,947,401</u>	<u>2,732,683</u>	<u>-</u>	<u>214,718</u>
Special Articles.....	<u>718,958</u>	<u>286,148</u>	<u>-</u>	<u>-</u>	<u>286,148</u>
TOTAL EXPENDITURES.....	<u>74,888,684</u>	<u>75,655,822</u>	<u>72,104,130</u>	<u>978,675</u>	<u>2,573,017</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES.....	<u>(3,001,963)</u>	<u>(3,769,101)</u>	<u>(1,408,501)</u>	<u>(978,675)</u>	<u>1,381,925</u>
OTHER FINANCING SOURCES (USES):					
Transfers in.....	112,776	112,776	112,776	-	-
Transfers out.....	(563,990)	(563,990)	(563,990)	-	-
TOTAL OTHER FINANCING SOURCES (USES).....	<u>(451,214)</u>	<u>(451,214)</u>	<u>(451,214)</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCE.....	<u>(3,453,177)</u>	<u>(4,220,315)</u>	<u>(1,859,715)</u>	<u>(978,675)</u>	<u>1,381,925</u>
BUDGETARY FUND BALANCE, Beginning of year.....	<u>8,348,593</u>	<u>8,348,593</u>	<u>8,348,593</u>	<u>-</u>	<u>-</u>
BUDGETARY FUND BALANCE, End of year.....	<u>\$ 4,895,416</u>	<u>\$ 4,128,278</u>	<u>\$ 6,488,878</u>	<u>\$ (978,675)</u>	<u>\$ 1,381,925</u>

See notes to required supplementary information.

(Concluded)

**SEWER MAINTENANCE FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -**  
**BUDGET AND ACTUAL**

FISCAL YEAR ENDED JUNE 30, 2009

	Budgeted Amounts				
	Original Budget	Final Budget	Actual Budgetary Amounts	Amounts Carried Forward To Next Year	Variance to Final Budget
<b>REVENUES:</b>					
Charges for services.....	\$ 2,105,934	\$ 2,105,934	\$ 2,047,013	\$ -	\$ (58,921)
Departmental and other.....	-	-	13,547	-	13,547
TOTAL REVENUES.....	2,105,934	2,105,934	2,060,560	-	(45,374)
<b>EXPENDITURES:</b>					
Public works.....	2,128,577	2,128,577	2,003,203	-	125,374
Debt service:					
Principal.....	50,000	50,000	50,000	-	-
Interest.....	9,156	9,156	9,156	-	-
Total debt service expenditures.....	59,156	59,156	59,156	-	-
TOTAL EXPENDITURES.....	2,187,733	2,187,733	2,062,359	-	125,374
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES.....	(81,799)	(81,799)	(1,799)	-	80,000
NET CHANGE IN FUND BALANCE.....	(81,799)	(81,799)	(1,799)	-	80,000
BUDGETARY FUND BALANCE, Beginning of year.....	42,860	42,860	42,860	-	-
BUDGETARY FUND BALANCE, End of year.....	\$ (38,939)	\$ (38,939)	\$ 41,061	\$ -	\$ 80,000

See notes to required supplementary information.

# ***Other Post-Employment Benefit Plan Schedules***

The Schedule of Funding Progress compares, over time, the actuarial accrued liability for benefits with the actuarial value of accumulated plan assets.

The Schedule of Employer Contributions compares, overtime, the annual required contributions to the actual contributions made.

The Schedule of Actuarial Methods and Assumptions presents factors that significantly affect the identification of trends in the amounts reported.

**OTHER POST-EMPLOYMENT BENEFIT PLAN**  
**SCHEDULE OF FUNDING PROGRESS AND EMPLOYER CONTRIBUTIONS**

JUNE 30, 2009

**Schedule of Funding Progress**

Actuarial Valuation Date	Actuarial Value of Assets (A)	Actuarial Accrued Liability (AAL) (B)	Unfunded AAL (UAAL) (B-A)	Funded Ratio (A/B)	Covered Payroll (C)	UAAL as a Percentage of Covered Payroll ((B-A)/C)
<u>Governmental Activities</u>						
1/1/2009	\$ 246,535	\$ 114,530,349	\$ 114,283,814	0.22%	\$ 40,145,677	284.67%
<u>Business-Type Activities</u>						
7/1/2006	\$ -	\$ 1,953,952	\$ 1,953,952	0.00%	\$ 2,567,786	76.09%

**Schedule of Employer Contributions**

Year Ended	Annual Required Contribution	Actual Contributions Made	Percentage Contributed
<u>Governmental Activities</u>			
06/30/09	\$ 7,381,254	\$ 3,784,092	51.3%
<u>Business-Type Activities</u>			
12/31/2008	\$ 169,588	\$ 74,494	43.9%

The Town implemented GASB Statement No. 45 for the fiscal year ended June 30, 2009, and the calendar year ended December 31, 2008.

See notes to required supplementary information.



**OTHER POST-EMPLOYMENT BENEFIT PLAN**  
**ACTUARIAL METHODS AND ASSUMPTIONS**

FISCAL YEAR ENDED JUNE 30, 2009

Governmental Activities

Actuarial Methods:

Valuation date.....	January 1, 2009
Actuarial cost method.....	Projected Unit Credit
Amortization method.....	Amortization payments increasing at 4.5%, level % of payroll
Remaining amortization period.....	29 years as of July 1, 2009, closed
Asset valuation method.....	Market value

Actuarial Assumptions:

Investment rate of return.....	3.5% pay-as-you-go scenario
Inflation rate.....	4.0%
Projected salary increases.....	4.0%
Medical/drug cost trend rate.....	8.5% decreasing by 0.5% for 7 years to an ultimate level of 5.0% per year

Business-Type Activities

Actuarial Methods:

Valuation date.....	July 1, 2006
Actuarial cost method.....	Projected Unit Credit
Amortization method.....	Amortization payments increasing at 4.5%, level % of payroll
Remaining amortization period.....	29 years as of January 1, 2009, closed
Asset valuation method.....	Market value

Actuarial Assumptions:

Investment rate of return.....	8.0% pre-funded scenario
Inflation rate.....	4.0%
Projected salary increases.....	4.0%
Medical/Drug cost trend rate.....	9.5% decreasing to 5% after 9 years

Plan Membership:

	Governmental Activities	Business-Type Activities
Current retirees, beneficiaries, and dependents.....	677	17
Current active members.....	861	29
Total.....	<u>1,538</u>	<u>46</u>

See notes to required supplementary information.

**NOTE A – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY****A. Budgetary Information**

Municipal Law requires the adoption of a balanced budget that is approved at the Annual Town Meeting. The Town has an advisory committee that submits reports on proposed appropriations at Town Meetings.

The appropriated budget is prepared by fund, function and department. Transfers of appropriations among departments require the approval of Town Meeting.

The majority of appropriations are non-continuing which lapse at the end of each fiscal year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior fiscal year be carried forward and made available for spending in the current fiscal year. These carry forwards are included as part of the subsequent fiscal year's original budget.

Generally, expenditures may not exceed the legal level of spending (salaries, expenses and capital) authorized for an appropriation account. However, the payment of debt service is statutorily required, regardless of whether such amounts are appropriated. Additionally, expenditures for disasters, natural or otherwise, and final judgments may exceed the level of spending authorized by two-thirds vote of the Board of Selectmen and written approval from the Massachusetts Department of Revenue. An annual budget is adopted for the general fund and the sewer maintenance fund in conformity with the guidelines described above.

The original fiscal year 2009 general fund budget consisted of approximately \$75.5 million in appropriations and other amounts to be raised, including approximately \$1.3 million in amounts carried over from previous fiscal years. During fiscal year 2009, the original budget was increased by approximately \$767,000 mainly for public safety and public works activities.

The Accounting Office has the responsibility to ensure that budgetary control is maintained. Budgetary control is exercised through the accounting system.

**B. Budgetary - GAAP Reconciliation**

For budgetary financial reporting purposes, the Uniform Municipal Accounting System basis of accounting (established by the Commonwealth) is followed, which differs from the GAAP basis of accounting. A reconciliation of budgetary-basis to GAAP-basis results for the general fund for the fiscal year ended June 30, 2009, is presented below:

Net change in fund balance - budgetary basis.....	\$ (1,859,715)
<u>Basis of accounting differences:</u>	
Net change in recording tax refunds payable.....	265,790
Net change in recording 60 day receipts.....	(37,164)
Net change in short-term debt interest accrual.....	(153,687)
Recognition of revenue for on-behalf payments.....	7,345,883
Recognition of expenditures for on-behalf payments.....	<u>(7,345,883)</u>
Net change in fund balance - GAAP basis.....	\$ <u><u>(1,784,776)</u></u>

**C. Excess of Expenditures over Appropriations**

For the fiscal year ended June 30, 2009, expenditures exceeded appropriations for public works engineering payroll and snow removal, in the amounts of \$124 and \$3,899, respectively. These over-expenditures will be funded by available funds during fiscal year 2010.

**NOTE B – OTHER POST-EMPLOYMENT BENEFITS**

The Town administers a single-employer defined benefit healthcare plan (“The Other Post Employment Benefit Plan”). The plan provides lifetime healthcare and life insurance for eligible retirees and their spouses through the Town’s group health insurance plan, which covers both active and retired members.

The Town currently finances its other post-employment benefits (OPEB) on combined pre-funded and a pay-as-you-go basis. As a result, the funded ratio (actuarial value of assets expressed as a percentage of the actuarially accrued liability) was .22%. In accordance with Governmental Accounting Standards, the Town has recorded its OPEB cost equal to the actuarial determined annual required contribution (ARC) which includes the normal cost of providing benefits for the year and a component for the amortization of the total unfunded actuarial accrued liability of the plan.

The Schedule of Funding Progress presents multi-year trend information which compares, over time, the actuarially accrued liability for benefits with the actuarial value of accumulated plan assets. Since this is the Town’s initial year of implementation of GASB Statement 45, information for prior years is not available.

Projections for benefits for financial reporting purposes are based on the substantive plan and include the types of benefits provided at the time of each valuation and the historical pattern of sharing benefits costs between the employer and the plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

The Schedule of Actuarial Methods and Assumptions presents factors that significantly affect the identification of trends in the amounts reported.